

## COVID-19 Outside Work Policy

### Prior to work commencement

All employees should have been provided with personal protective equipment (PPE), which includes a mask, gloves and safety glasses.

Employees are to ensure that clean toilet facilities are available and that they are able to wash their hands with soap and water or that there is hand sanitizer available for use. If there is not, then work is not to commence in accordance with the agreement with Liuna Local 183 and you must notify your foreman and supervisor immediately.

### Working Safely

To ensure the safety of all employees, we require that employees use the following procedures for work:

- All employees must have in their possession at all times: mask, gloves and safety glasses.
- Should a task require two employees to come within 2m of each other, both employees must be wearing full PPE (mask, gloves and safety glasses).
- All site meetings are to be held outside in open air and employees are to maintain proper social distancing.
- Absolutely no sharing of tools is allowed.
- When travelling to and from sites, only one employee per row in the vehicle is allowed, and employees must wear proper PPE.