

COVID-19 Safety Plan – Snapshot

This snapshot can be posted in a place where it can be seen easily so your workers, clients and other people entering the workplace will know what actions are being taken.

Business name:	Trican Masonry Contractors Inc.	Date completed:	2021-01-01
		Revision date:	2021-04-28

Measures we're taking

How we're ensuring workers know how to keep themselves safe from exposure to COVID-19

- Procedures will be kept up-to-date by a daily review of Ministry of Health guidance.
- All employees will be advised of updates in a timely manner.
- Reminder signage is throughout the building – hand washing, mandatory masks, physical distancing, symptoms of COVID-19, etc.
- Job sites are inspected daily to ensure cleanliness and availability of cleaning and sanitization products.

How we're screening for COVID-19

- All employees are required to attest to their well-being by answering a required set of questions.
- All office staff must record their temperature taken daily and sign off on their wellbeing.
- Trican Masonry will check public health units and provincial and federal websites for updates on COVID-19 symptoms as the pandemic progresses, in turn updating the sign-in questionnaire and informing employees of changes in protocol.

How we're controlling the risk of transmission in our workplace

Physical distancing and separation

- All employees are recommended to maintain 6ft physical distancing whenever possible. When work requires employees to be in close proximity to each other, full PPE including masks and safety glasses must be worn.

Cleaning

- Our office is stocked with hand sanitizer, soap and bleach for cleaning.
- All job sites are to be inspected daily prior to work commencement to ensure availability of hand sanitizer and cleanliness of washroom facilities.

Other

- No visitors are to be allowed in the office, and only office employees are to be allowed entry.

What we will do if there is a potential case, or suspected exposure to, COVID-19 at our workplace

- The individual who has fallen ill will be immediately sent home, along with all employees identified to have had direct contact with the sick employee.
- No employees shall return to work until they have been isolated for 14 days and had a negative COVID test.
- If an employee does have a positive test, they may return to work 10 days after symptoms subside.

How we're managing any new risks caused by the changes made to the way we operate our business

- TBD

How we're making sure our plan is working

- Feedback will be solicited from all employees on at least a monthly basis.